

VERITÉ

Fair Labor. Worldwide.

Verité is a growing, award-winning non-profit organization that illuminates and addresses serious human rights and labor rights violations in factories, farms and other workplaces around the world. We serve private sector and public-sector clients by building their internal understanding of the labor rights problems they face in their supply chains and operations, and their skills to solve those problems.

Position title	International Adult Education Specialist
The International Adult Education Specialist will support Verité’s Training Center to develop curricular frameworks and materials and deliver trainings during Q3 and Q4 of 2021, with potential to extend or expand the role in 2022.	
Location	Verité is located in Amherst, MA. This position can be fully or partially remote.
Dated posted	6/15/2021
Tasks and specific responsibilities	<p>Interview current and prospective clients and internal staff to assess training needs.</p> <p>Design curricular frameworks and materials for a diverse array of international adult learners including global and regional corporate actors, industry coalitions, government and civil society agents, producer organizations, and workers in agricultural, manufacturing, and service.</p> <p>Conceptualize and develop training materials, presentations, learning exercises and activities, including supporting development of storyboards for blended (synchronous and asynchronous) learning engagements.</p> <p>Implementing (designing and delivering) trainings online or in person (once possible), in English, with ability to deliver training in Spanish as well.</p> <p>Measure and report outcomes and impact from trainings</p>
Qualifications for this position	<p>BA required, MA preferred, in Education, Instructional Design, or equivalent experience in related field, e.g., adult education, corporate training, international education</p> <p>3-5 years or more of relevant professional experience, with proven expertise in developing and delivering trainings</p> <p>Excellent English language speaking and writing skills, with fluency in Spanish highly preferred. French fluency also desired.</p> <p>Familiarity with online learning delivery and authoring tools.</p> <p>Excellent organizational skills</p> <p>Meticulous attention to detail</p> <p>Self-driven and able to work both independently and as part of a team in a fast-paced environment</p> <p>Knowledge of rural development contexts and labor issues such as forced labor and child labor a plus</p> <p>Knowledge of business and sustainability compliance issues a plus</p>
Qualifications for all Verité positions	<p>Demonstrates strong personal commitment to Verité’s mission or related social justice objectives in human rights, labor issues, international law, or corporate social responsibility</p> <p>Demonstrates professional competency and/or personal experience thinking and working effectively across boundaries*</p> <p>Demonstrates sensitivity and competency engaging with the diverse marginalized populations impacted by Verité’s mission</p>

	Fluent, clear and concise writing in English
	Personal reliability and commitment to organizational success
Salary range	\$50,000 - \$70,000 full-time equivalent, dependent on experience, education and skills

*These include, but are not limited to: gender, race, religion, age, disability, gender identity, sexual orientation, marital status, pregnancy status, nationality, class, political opinion, union affiliation, or social or ethnic origin.

Verité is committed to a diverse work force and is an Equal Opportunity Employer that does not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity and/or expressions, status as a veteran, and basis of disability or any other federal, state or local protected class.

To Apply: Please email cover letter and CV detailing your relevant experience against the skills and qualifications above to: verite@verite.org with the subject line 'International Adult Education Specialist.' No telephone inquiries will be accepted for this position.