



Fair Labor. **Worldwide.**

## Project Director, Agricultural Sector Social Compliance Program

### Organization Overview

Verité is a global, non-profit organization with a mission to ensure that people worldwide work under safe, fair, and legal conditions. Based in Amherst, Massachusetts, Verité works in more than 70 countries, collaborating with companies, civil society groups, governments, workers, and international organizations to improve understanding of the labor rights problems in corporate supply chains and operations, and to advance approaches and tools to solve those problems. The impact of Verité's work is tangible: more income for workers; increased opportunities for women, minorities and migrants; protection for children and those in forced labor; safer working conditions in factories, farms, fisheries, construction sites, mines, and other worksites; and empowerment for all workers.

To learn more about Verité, please visit <https://www.verite.org/>.

### Position Summary

Verité is seeking an experienced and collaborative Project Director to lead a three-year project to create a robust and sustainable social compliance system for the global coffee sector. The Project Director will oversee development of a comprehensive suite of social compliance resources for the coffee sector, as well as implementation of a subset of these resources on a pilot basis in three Latin American countries. Based in Verité's Raw Materials Programs Department, the position will involve active coordination and collaboration with Verité staff, relevant technical specialists, international civil society partners, and a range of private sector actors. The position is contingent upon receipt of donor funding, and anticipated to begin in Q1 of 2019.

Applicants able to work out of the Amherst, MA office are strongly encouraged to apply. Qualified applicants based in other parts of the US, or in Mexico or Colombia, will also be considered, provided they are able to travel to Massachusetts regularly.

### Position Responsibilities

The Project Director will:

- Lead all aspects of program delivery through effective oversight and management of the project team, budget, and workstreams;
- Serve as the primary liaison to the funder for all reporting and other requirements of the cooperative agreement;
- Oversee project impact measurement and evaluation (in collaboration with the project M&E Officer), including participation in donor-mandated M&E planning and reporting processes;
- Represent the project in relevant technical and public forums, donor discussions, and to potential private sector clients;
- Build and maintain strong working relationships with key internal and external stakeholders, subcontractors, and partners;
- Ensure overall quality and timeliness of all program deliverables.



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## Position Requirements

- Minimum of five years of experience in project management, supervision, administration, and implementation of complex, donor-funded projects (including meeting deadlines, achieving targets, and overseeing the preparation and submission of required reports);
- Ability to maintain working relationships with all project stakeholders, including public, private, and civil society partners, and to effectively build partnerships between them;
- Experience in implementing projects related to corporate supply chain social compliance;
- Fluency in oral and written English and Spanish required, Portuguese desirable;
- Previous experience working internationally and collaborating with international partners;
- Exceptional multi-tasking and prioritization skills, coupled with strong and creative problem-solving skills;
- Minimum of a bachelor's degree in a relevant discipline (e.g. social sciences, international relations, management), advanced degree preferred;
- Ability to travel frequently within the United States and internationally;
- Familiarity with agricultural sectors, especially the coffee sector, desirable;
- Previous experience with US Government-funded projects (USAID, US Department of Labor, US Department of State, etc.) desirable.

## To Apply

To Apply: Please email cover letter and CV detailing your relevant experience against the skills and qualifications above to: [verite@verite.org](mailto:verite@verite.org) with the subject line "Project Director, Coffee Sector Social Compliance Program." No telephone inquiries will be accepted for this position.

Verité is committed to a diverse work force and is an Equal Opportunity Employer that does not discriminate against any employee or applicant for employment because of race, sex, age, national origin, religion, sexual orientation, gender identity and/or expression, status as a veteran, disability, or membership in any other federal, state, or local protected class.